

Building on our depth of experience with digitizing and managing historical paper-based information, we developed from ground-up our PowerFlow Captured Information Management product to run on *your* equipment and to be easily configurable exactly to the way *you* work. "Captured" means just that: your information is captured and therefore immediately available. Find lost pages immediately. Email loan packages before the customer steps out the door. Discuss the *exact* same contract pages with a representative across the country, in real-time. Right *now*.

And it works the way you work: *now*.



# PowerFlow™

DIGITAL DOCUMENTS NOW

**Remember the good ol' days?**

1. Type it up and file it.
2. Make copies.
3. Courier it.
4. Where is the missing page?
5. Time's running out...
6. Don't worry, it'll arrive...
7. Your paperwork is incomplete.
8. It's still missing a page!
9. Use PowerFlow...(see \* below)



A query comes from a partner firm, asking for particulars from the file.  
Joe reviews the file and sends the relevant pages back via email. Time spent: one minute. Paper used: none.



Across the country, Mary meets with a client. She accesses the file and prints out a copy of the relevant page. The client signs the page and it is scanned back into PowerFlow to update the original.



In Customer Support, Ben takes a call from a bank: they need their part of the file ASAP. Ben could print it out, collate, and courier it for the next business day...instead, he emails it and the bank confirms receipt three minutes later.



In another state, the corporate QA group reviews the file for compliance with local regulations. They project relevant pages directly from the file.

No paper, no slide material, no cost.



The PowerFlow file is immediately uploaded to HQ for storage.

There is no paper.



A manager, on a flight to the remote office, reviews the file and adds a document update.



The European affiliate reviews the PowerFlow file, exports it to a new file, localizes the file for their country, and then begins using it as a template for similar activities.

No fax, no overseas delivery, no paper.

**\* It all starts here...**

The remote office collects a batch of paperwork - it could be a contract, patient file, set of invoices, mortgage application, HR records...



The paperwork is scanned into a PowerFlow file and indexed.

# The better file folder...